

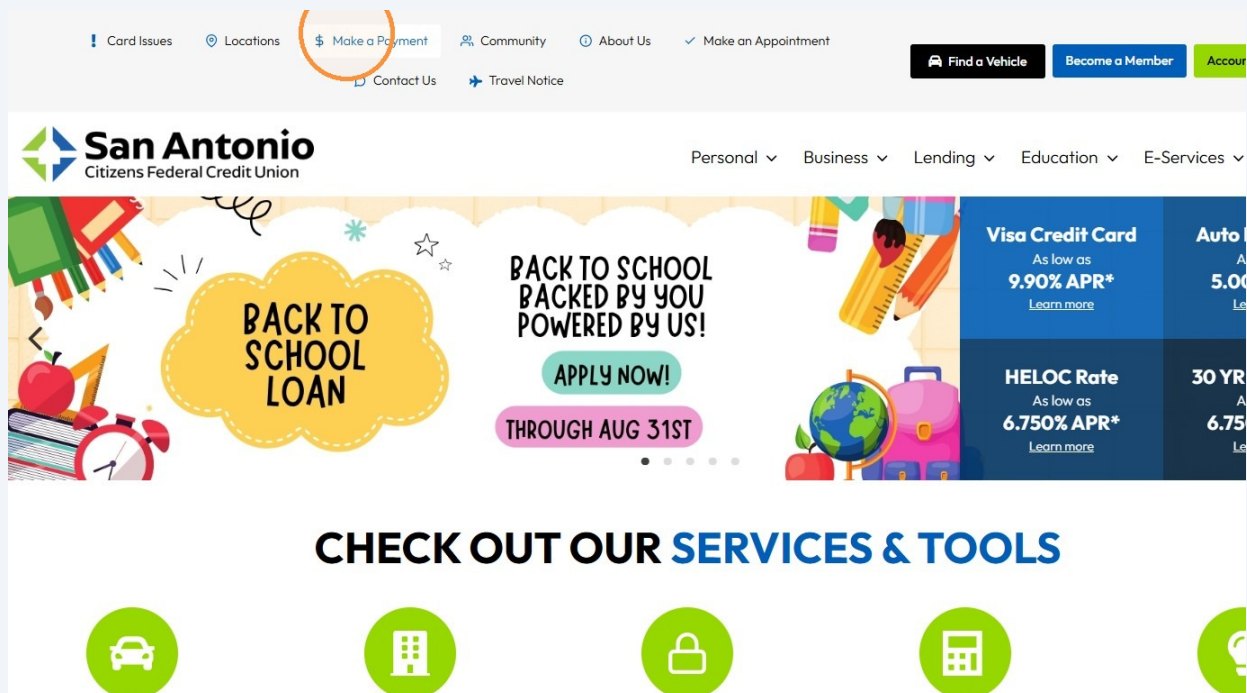
# How to register to set up automatic / recurring payments



This guide walks you through the account registration process required to manage your payments online. Follow these steps to correctly input your personal information and complete your secure profile setup.

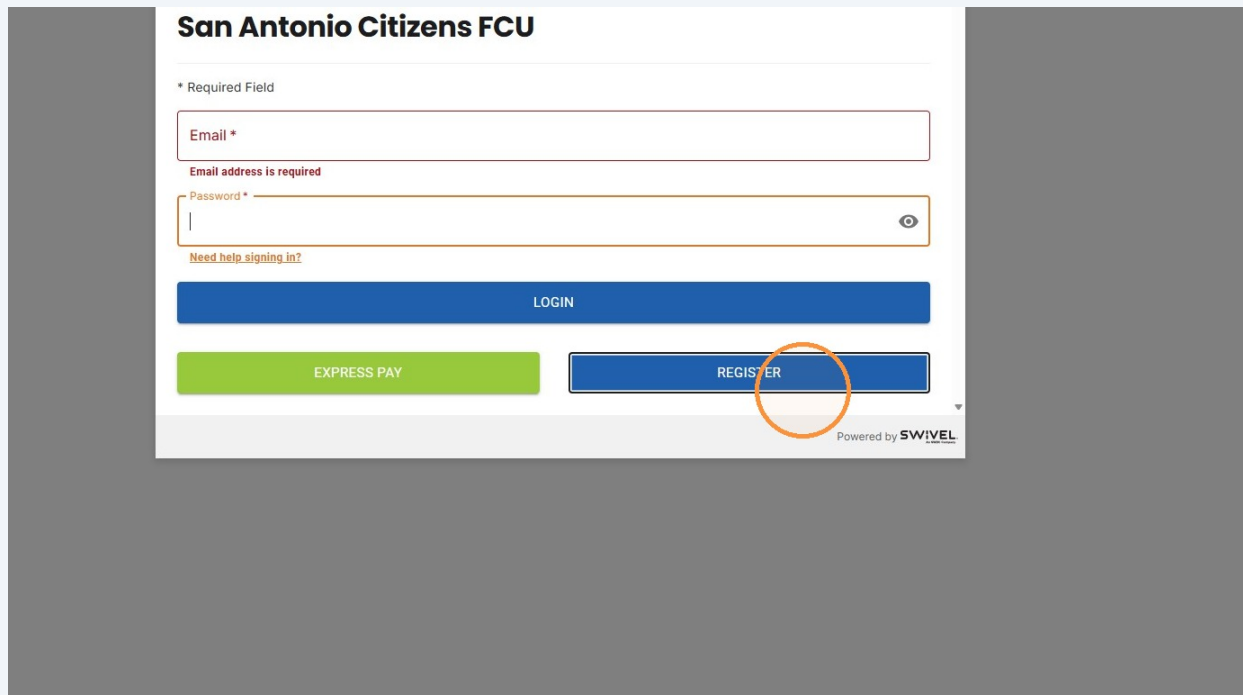
## Portal Access

- 1 Click "Make a Payment" on the sacfcu website



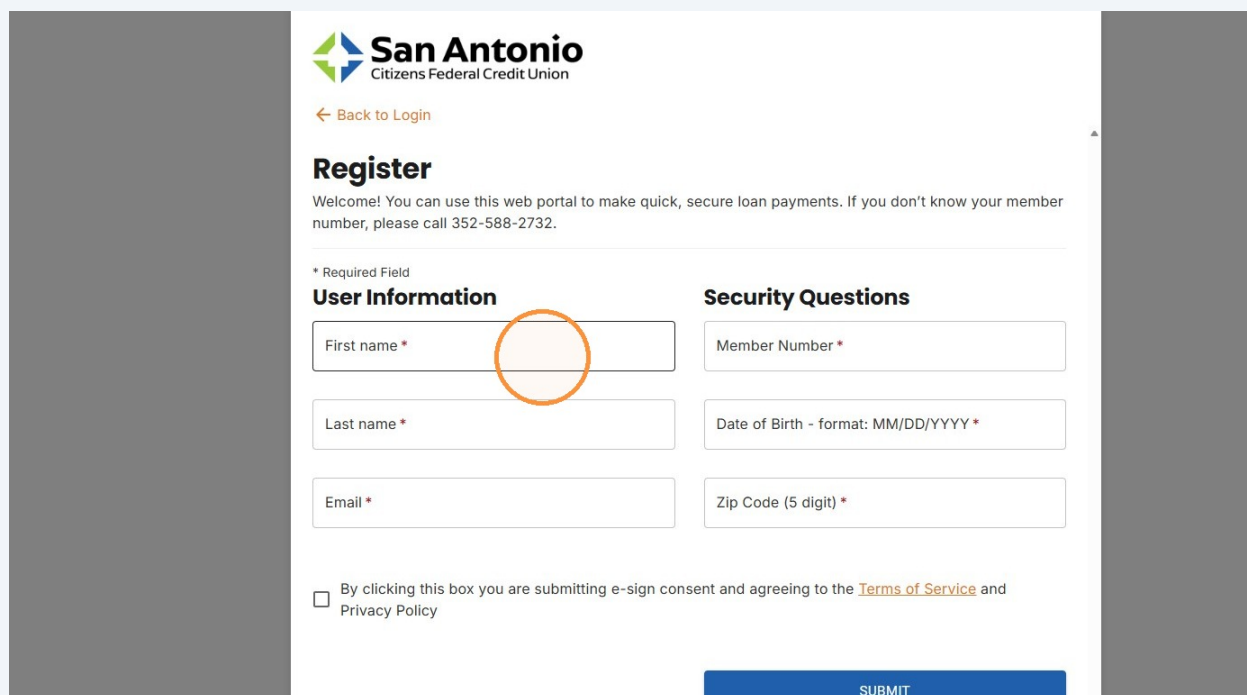
# Account Registration

2 Click "Register"



The screenshot shows the San Antonio Citizens FCU login and registration page. At the top, the header reads "San Antonio Citizens FCU". Below the header, there is a section for login with fields for "Email \*" and "Password \*". A red error message "Email address is required" is visible below the email field. A link "Need help signing in?" is present. Below the login fields are two buttons: "LOGIN" (blue) and "REGISTER" (blue). The "REGISTER" button is circled in orange. At the bottom right, it says "Powered by SWIVEL".

3 Enter your 'First name', 'Last name', 'Email', 'Member Number', 'Date of Birth' and 'Zip Code' .



The screenshot shows the San Antonio Citizens FCU Register page. At the top, the header reads "San Antonio Citizens Federal Credit Union". Below the header, there is a link "Back to Login". The main heading is "Register". Below the heading, there is a welcome message: "Welcome! You can use this web portal to make quick, secure loan payments. If you don't know your member number, please call 352-588-2732." Below the welcome message, there are two sections: "User Information" and "Security Questions". The "User Information" section has fields for "First name \*", "Last name \*", and "Email \*". The "Security Questions" section has fields for "Member Number \*", "Date of Birth - format: MM/DD/YYYY \*", and "Zip Code (5 digit) \*". The "First name \*" field is circled in orange. At the bottom, there is a checkbox for "By clicking this box you are submitting e-sign consent and agreeing to the Terms of Service and Privacy Policy". Below the checkbox is a blue "SUBMIT" button.

## 4 Select the e-sign consent checkbox.

### Register

Welcome! You can use this web portal to make quick, secure loan payments. If you don't know your member number, please call 352-588-2732.

ⓘ Several errors on the form, please fix the errors for any input below.

\* Required Field

#### User Information

First name \*

First name is required

Last name \*

Last name is required

Email \*

Email address is required

#### Security Questions

Member Number \*

Date of Birth - format: MM/DD/YYYY \*

Date of Birth - format: MM/DD/YYYY is required

Zip Code (5 digit) \*

Zip Code (5 digit) is required

☐ By clicking this box you are submitting e-sign consent and agreeing to the [Terms of Service](#) and [Privacy Policy](#)

SUBMIT

[Privacy Policy](#)Powered by **SWIVEL**

## 5 Click 'SUBMIT'.

### Register

Welcome! You can use this web portal to make quick, secure loan payments. If you don't know your member number, please call 352-588-2732.

ⓘ Several errors on the form, please fix the errors for any input below.

\* Required Field

#### User Information

First name \*

First name is required

Last name \*

Last name is required

Email \*

Email address is required

#### Security Questions

Member Number \*

Date of Birth - format: MM/DD/YYYY \*

Date of Birth - format: MM/DD/YYYY is required

Zip Code (5 digit) \*

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SUBMIT

[Privacy Policy](#)Powered by **SWIVEL**